



6.1.3

CODE OF CONDUCT – CENTRE USERS

The Aldinga Community Centre endorses the following code of conduct to provide guidance to our participating community members on accepted behaviours when participating in services, programmes or activities at the Aldinga Community Centre. The code serves to protect all people and reduce any opportunities for abuse or harm to occur. All participants agree to abide by the following -

Participants will:

- Treat others with respect, dignity, sensitivity and fairness
- Act lawfully, honestly and exercise a reasonable degree of care and diligence in your dealings with the Centre.
- You must conduct yourself in a manner that most people would find reasonable and that does not interfere with other people's safety or enjoyment.
- Treat all property belonging to the Centre with respect. Damage that requires repair or replacement of goods, which is caused by a user of the Centre, will be deemed their responsibility, if that damage is caused by misuse or vandalism.
- When moving around the Centre, keep noise to a minimum, respecting other users of the Centre.
- Wash and dry and put away any cups, saucers, plates etc they use.
- Leave toilet areas clean and tidy after use; put used handpaper etc in the bin.
- Not smoke within the parameters of the Centre and not within 10 meters of the playground and dispose of butts in the bins in the small kitchen, do not drop of the ground.
- Dispose of rubbish only in the rubbish bins provided.
- Obey the direction of the Firewardens should the fire alarm sound.
- Avoid conduct which causes, comprises or involves intimidation, harassment or abuse
- Avoid conduct which causes, comprises or involves discrimination, disadvantage or adverse treatment to others.
- Report to Management any breaches to the 'Code of Conduct'.

Participants will not

- Possess, sell, distribute, consume or be under the influence of alcohol or prohibited drugs whilst at the Centre or involved in Centres activities.
- Swear within the Centre or its surrounds.
- Display violence against another, including intimidation, verbal abuse, sexual harassment, threat of violence or assault.
- Discriminate against another, including conversation or body language that refers to an individual's religion, gender, sexuality, age, race, disability, marital status or pregnancy.
- Take any foods they find in the kitchen area, this belongs to the Centre and is for the communities benefit.
- Talk on mobile phones or have conversations in hallways disturbing others.

I have read and understand what is required of me whilst a Centre User of Aldinga Community Centre and agree to abide by the Code of Conduct:

Name: _____ Date: / / _____

Signature: _____

	Policy	Procedure
Approving Authority	Board of Management	Board of Management
Approval Date	21/09/2017	21/09/2017
Next Review Due	21/09/2018	21/09/2018